



Ref: SIT/EEE/BOS/16/2021-22/034

Date: 01-10-2021

Orders of the Principal dt.01-10-2021

OFFICE ORDER

Sub: Constitution of Board of Studies for the Department of EEE-reg.

Ref1:GUIDELINES FOR AUTONOMOUS COLLEGES, Page No: 11

Ref2: Letter dated 17-09-2021from, HOD-EEE.

The Board of Studies for Department of EEE is constituted with the following members to discuss about B. Tech (EEE)/M.Tech(PE) Curriculum, Syllabus and other related issues for the academic year 2021-22.

Composition of Board of Studies:

Sl.No.	Name of BoS Member	Designation	Position
1	Dr. P. Hema Chandu	HOD, Dept. of EEE	BOS-Chairman (The Chairman, Board of Studies, may with the approval of the principal of the college)
2	Faculty of EEE Dept.	The entire faculty of each specialization	Internal Member
3	Dr. Srinivas Bhaskar Karanki Asst Professor, School of Electrical Sciences IIT Bhubaneswar	Mobile No:9556747294 E-mail: skaranki@iitbbs.ac.in	Two subject experts from outside the Parent University to be nominated by the Academic Council.
4	Dr. V. Sandeep Assistant Professor & HOD, NIT Andhra Pradesh	Mobile No.: 8861290060 E-mail: sandeep@nitandhra.ac.in	
5	Dr. B. Sarvesh, Professor, Dept of EEE JNTUK, Kakinada	Mobile No: 9849215620 E-mail: bsarvesh56@gmail.com	One expert to be nominated by the Vice- Chancellor from a panel of six recommended by the college principal.
6	NVS Manyam Telukunta Sr Manager, Operations (Solar) Vector Green Energy Pvt Ltd.	Mobile No.:7013552019 E-mail: Official - manyamel10@gmail.com Personal - manyam.telukuntla@vector-green.com	Representative from industry/corporate sector/allied area relating to placement.
7	Dr. N. Jayaram Assistant Professor NIT Andhra Pradesh	Mobile No.: 82954 90329 E-mail: jayaram@nitandhra.ac.in	One postgraduate meritorious alumnus to be nominated by the principal

All the members are requested to attend the BOS meeting whenever convened.

Meetings : The Board of Studies shall meet at least twice a year.

Term : The term of the nominated members shall be two years.

Functions:

The Board of Studies of a Department in the college shall:

- a) Prepare syllabi for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council;
- b) Suggest methodologies for innovative teaching and evaluation techniques;
- c) Suggest panel of names to the Academic Council for appointment of examiners; and
- d) Coordinate research, teaching, extension and other academic activities in the department/college.
- e) To prepare model question papers for the course concerned as and when there is a revision of syllabus.
- f) To recommend to the Academic Council in regard to prescribing text books, and reference books and the scheme of study and examinations in the course concerned.
- g) To consider and report on any matter referred to it by the Academic Council, Governing Body or the principal.
- h) To recommend to SITE the qualifications required to teach a particular course/subject/paper.
- i) To recommend to the Academic Council the starting of any new programmes in the Department concerned.
- j) To recommend to SITE the pass/class/grade regulations for the programmes offered.
- k) To frame the syllabi and model question papers for the entrance tests for admission into the programmes of study conducted by SITE.
- l) To prepare a panel of experts to be on the Selection Committees for selection of teachers, which will be submitted to the Governing Body for approval.

To
The Individual members
The Chairman, Board of Studies, Department of EEE

Mail to: AO

Hard copy & mail to: Chairman

Hard copy & mail to: Vice-Chairman

Mail to: Dept. Faculty Members

Arundhathi
Principal

Sasi Institute of Technology & Engineering
TADEPALLIGUDEM - 534 101
W.G. Dist., (A.P.)